

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, JANUARY 9TH 2011

5:30 P.M.

Dear Directors:

Enclosed please find the director's report and board minutes for the month of December 2011.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer



800-227-5128

Printed Monday, January 2, 2012 @ 21:1

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,429,900	100.0%
Water Sold to Customers	1,152,450	80.6%
Utility Use (fire, flushing)	0	0.0%
Water Lost	277,450	19.4%
Average Use Per Account	3,880	
Accounts Using Water	297	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	8,382.93	0.00	0.00	96.30	765.00	0.00	621.44
Count	321	0	0	321	306	0	317
Average	26.12	0.00	0.00	0.30	2.50	0.00	1.96

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on December 2011 Bills	11,747.88	324
Credit Balances	-1,234.47	26
Debit Balances	12,982.35	298
Payments	-8,627.52	280
Adjustments	27.19	2
Balance after Payments and Adj	3,147.55	43
Current	-433.89	23
30 to 60 Days Old	653.96	2
60 to 90 Days Old	489.91	6
Over 90 Days Old	2,437.57	12
Penalty Charges	461.66	52
Charges for Services	9,865.67	321
Balance Due	13,474.88	

Scribe:	Odie Watts	
Date:	December 12, 2011	Time: 5:27 PM – 5:54 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Bushnell, Wesley – BOARD MEMBER	446-2370
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
#	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Calvin Voshell, Board President, at 5:27P.M.
2. Meeting Minutes	Meeting minutes from the November 14th meeting were reviewed and approved. Motion to approve the minutes – Koby Lee, 2 nd by Ron Ferguson. No Abstentions.
3. Financial and Water Association Director's Report	Transaction reports for November 1 through November 30, 2011 were reviewed and approved. - Still configuring new printer so financial report was had assembled and passed out at the meeting. - Nothing significant to report. See the reports that were passed out at the meeting. Motion to approve the financial and director's reports – Betty Stivers, 2 nd by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the water operator's report: - Repaired water line at Freda Smith's property. - Replaced #2 booster pump due to lost stage following a blowout. - Collected arrears payment on Brasel rental trailer. Also signed up a new renter at the Brasel trailer. - Removed meter from Jackie Carter home since he passed away. Motion to approve the Water Operator's report – Koby Lee, 2 nd by Ron Ferguson. No Abstentions.
5. Old Business	Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August 9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. Work is progressing as of 11/8/10. No change in status as of 12/13/10. No change in status as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11, work is on-going. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. As of 10/10/11

Agenda	Main Points, Conclusions/Discussions, Decisions
	observation meters are being installed. See Operator's Report above. No change in status as of 11/14/11. No change in status as of 12/12/11. ▪ Action Item 63: Opened on 11/8/10 for Ivan Reynolds to take another look at the possibility of obtaining a surplus generator and propane tank for emergency power at the Shiloh well pump. The current cost of the proposed generator and propane tank appears to be excessive and may not be in line with long term plans or needs. This item is in work. See comments about generator in water operator's report above. As of 2/14/11 waiting on county to see if they can locate a surplus generator. No update to report as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11. No change in status as of 6/13/11. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. No change in status as of 10/10/11. No change in status as of 11/14/11. No change in status as of 12/12/11 ▪ Action Item 64: Opened on 8/8/11 for Ivan Reynolds to develop a written estimate to replace approx. 300 ft of water line to the Jackie Fears residence. If accepted, arrange to replace the line at the earliest possible opportunity. Estimate was made at \$500 to open trench, replace line and test. Jackie Fears will be responsible for covering the trench. Estimate was \$500 which was given over to Karen Edgmon. As of 11/14/11 Jackie Fears has accepted the proposal and work will be scheduled by Ivan Reynolds. As of 12/12/11 job to replace line is pending schedule. ▪ Action Item 67: Opened on 11/14/11 for Odie Watts to revise the MSWA policies to include holding property owners responsible for unpaid water bills should the property owner rent or lease their property to a tenant who leaves the property with an unpaid water bill. The Operating Policy was revised and presented to the Board for approval. See new business below. ▪ Action Item 68: Opened on 11/14/11 for Odie Watts and Karen Edgmon to develop a system to include fire dues as a part of the monthly billing for water usage. All background work has been completed. Billing system details are still being worked on. The Board approved proceeding with getting fire dues included as part of the water billing system.
6. New Business	• The Board approved the change to the MSWA Operating Policy to include connecting water to rental property. Motion to approved offered by Koby Lee and 2nd by Barry Shechtman with no abstentions. • Odie Watts re-visited the inclusion of fire dues on the water bill. Based on discussion with legal advisor the system to include fire dues on the water bills is OK to proceed. Odie Watts and Karen Edgmon will proceed to work out the details. The Board authorized implementing the new billing system. Motion to approve was presented by Koby Lee and 2nd by Ron Ferguson with no abstentions.
7. Adjournment	Meeting adjourned at 5:57 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for January 9, 2012 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK
AI63	11/8/10	Take another look at generator requirements. Can a surplus generator be obtained from the county resources that will satisfy the needs for emergency power at the booster pump station?	Ivan Reynolds	12/13/10	PENDING

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI64	8/8/11	Develop a written estimate for replacing approximately 300 ft. of water line at the Jackie Fears residence. If Mr. Fears accepts the offer to replace his water line then work will proceed at the earliest opportunity.	Ivan Reynolds	9/11/11	PENDING
AI67	11/14/11	Revise the Operating Policy to include property owner's responsibility for unpaid water bills for rental property.	Odie Watts	12/12/11	CLOSED
AI68	11/14/11	Develop a procedure to set up a monthly billing for fire dues as part of the monthly water billing system.	Odie Watts & Karen Edgmon	12/12/11	PENDING

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MT. SHERMAN WATER ASSOCIATION

Beginning Balance	33905.37	
Deposits	8630.46	
CK# 4379	147.00	Jasper Post Office
Ck# 4380	68.25	Newton County Times
CK# 4381	587.00	Department Finance & Adm
CK# 4382	981.50	Karen Edgmon
CK# 4383	75.00	Karen Edgmon
CK# 4384	200.00	Leslie Daniels
CK# 4385	100.00	Leslie Daniels
CK# 4386	1100.00	Ivan Reynolds
CK# 4387	30.00	Ivan Reynolds
CK# 4388	1481.75	River Valley
CK# 4389	212.97	Water Works
CK# 4390	640.22	USA Blue Book
Balance	34680.37	

Mt Sherman Water Association Board Meeting

December 12, 2011 Operators Report

Water line pushed apart in Low Gap at Freda Smith's Property. The line was fixed with 2 Repair couplings and a short section of pipe.

The number two booster pump experienced a blowout the required replacing the pump due to a lost stage .also I replaced the Double Check valve. the snubber and the pressure guage. insuring the quality of the system to effectively deliver water to the next pressure plane.

I collected the arrears on the Brasel rental trailer so as to begin the next rental with a clean slate. I also signed up a new renter in Brasel rental trailer.

I rmoved the meter for the Jackie Carter Home due to Jackies passing.

by *Ivan Reynolds . Water Operator*

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Mt Sherman Water Board Meeting

January 9, 2012

Water Operators Report

Coy Brasel tore out the three line just passed Johnny Kelloggs Place looking for a culvert. The line was four deep. He supplied the backhoe and the pipe to make the repair. We gotter done.

The county grader tore out the line just passed the Fowler Lumber Company meter while making a water drainage ditch. He promised not to cut the line at that place again. I repaired the 2 inch line with two repair couplings and a short section of pipe. The county supplied the equipment to dig up and recover the line a little deeper than it was previously. by I Reynolds